

Sub : Elections to the National Executive Committee of Institute of Indian Interior Designers (IIID) for the Term 2017-2019

The tenure of office of the last elected National Executive Committee (the current NEC) Members will come to a close at the forthcoming Annual General Meeting to be held in last week of September 2017.

As provided under Memorandum and Articles of Association of the Institute of Indian Interior Designers as amended at special General Body meeting held on 23rd January 2016 and having the same got registered by Registrar of Societies Karnataka State on 27/08/2016 it is necessary to hold Elections for the next tenure of office of the National Executive Committee for the term 2017-2019.

Eligible candidates are invited to file their nominations if they wish to serve on the National Executive Committee of the IIID for two year term 2017-2019

The Election program is detailed out in the subjoined statement to this letter. Elections will be held in accordance with the relevant provisions contained in the Memorandum and Articles of Association of the Institute which is available for viewing on IIID's official website www.iiid.net.in on the home page. If you desire to offer your candidature for being elected to National Executive Committee you may print the enclosed nomination form, fill in the same with all appropriate details as requested therein and send the completed Nomination Form to the Election coordinator at the address given below. (This form to be sent in **print format only-to be printed on single paper.**) Completed form must reach to the address given below to Head Office **before AUGUST 04 2017 5.00 pm**

Envelope containing Nomination Form to be addressed to:

Mr. R. L. Parmar
Election Coordinator 2017-2019

Institute of Indian Interior Designers,
109 Sumer Kendra
Pandurang Budhkar Marg,
Worli Mumbai -400018

Tel No: 022-2495 0653

Requirements for Nomination - Nomination has to be duly proposed and seconded by two members of the Institute from either Associate or Trade category only. Kindly note that:

- 1) Only Associate or Trade category members who have become members prior to 30th June 2015 can offer their candidature.
- 2) Contesting Candidate should not be a Proposer or Seconder for his own nomination

- 3) A Member other than contesting candidate can either propose or second only one Candidate. **If the same Proposer or Secunder signs for more than one Candidate, both the nomination forms will be declared Invalid.**
- 4) Member has to be in good standing as regards membership fee payment i.e. member must have paid his fee up to and including the current year.
- 5) Incomplete forms shall be rejected.
- 6) The contestant in his own interest should get confirmed that the Proposer /Secunder is a member (Trade or Associate Member only) in good standing having cleared all dues to IIID up to and including current year and his membership number mentioned on the Nomination form is correct as per IIID records

If the number of nominations received is more than 15, elections will be held and the first fifteen candidates from the Associate/Fellow/Trade Category who get the highest votes will be first considered. The number of trade members on National Executive committee shall not exceed 5 i.e. 1/3rd of the total strength of the National Executive Committee. If the Trade members in the descending order of votes exceeds more than 5 i.e. 1/3rd of National Executive Committee strength, those on the lower end in descending order will be ignored and next Associate members will be declared elected.

If less than 15 nominations are received there will not be any elections. However even then the Trade members shall not exceed 1/3rd of the National Executive Committee.

Also no nominations shall be valid if there are any pending dues to the Institute either from the Proposer or the Secunder. The defaulting members are also not eligible to cast their votes. Members standing for the election should ascertain as to whether his/her Proposer and the Secunder have paid their membership dues up to date. The information about this will be available from H.O. on Tel. no 022-2495 0653 from Executive Secretary Mr. Kashikar.

Nomination forms will be scrutinized by the Election Coordinator Committee whose decision will be final and binding. All eligible members should strictly observe the code and sanctity of election as guided by the Election Coordinator.

Thanking you,

Yours faithfully,

For Institute of Indian Interior Designers

Ar. Jabeen Zacharias
Hon. Secretary.

Dated: 17th July 2017

Encl: Nomination form.

Date	Day	Time	Activity
17.07.17	Monday		Preparation for Election papers and mailing of Nomination Form
04.08.17	Friday	5 PM	Last day for Receipt of Nomination Papers
07.08.17	Monday	5 PM	Last day of withdrawal of Nomination papers
09.08.17	Wednesday		Scrutiny of Nomination papers
24.08.17	Thursday		Posting of Ballot Papers
14.09.17	Thursday	5 PM	Last day of Receipt of Ballot papers
18.09.17	Monday		Counting of Ballots and declaration of results
22.09.17	Friday		Annual General Meeting (AGM)